



J. F. OBERLIN

J. F. Oberlin University

Institute for Japanese Language and Culture (Bekka)

Application Guidelines

Spring 2027

Table of Contents

1. Application Period and Schedule
2. Courses and Characteristics
3. Number of Applicants and Application Requirements
4. Application Documents
5. Payment of Application Fee and Tuition Fee
6. How to Apply
7. Selection Procedure and Notification of Results
8. Certificate of Eligibility

There is a change in “6. How to Apply” Please note that the online application method has changed since the admission in Spring Semester 2026

1. Application Period and Schedule.

	#1	#2
		※Only for applicants who have active visas
Internet Application	October 1 to October 21, 2026	January 13 to January 20, 2027
Web Interview ※※	November 11, 2026	February 3, 2027
Announcement of acceptance	November 18, 2026	February 10, 2027
Deadline for enrollment procedures	November 25, 2026	February 17, 2027
※※Web interview may not be necessary as a result of document screening.		

2. Courses and Characteristics

J. F. Oberlin University Institute for Japanese Language and Culture (Bekka) is one of the most ideal preparatory institutions for international students who wish to study in Japan. The standard course of study is one year, but can be completed in one semester (half a year) if the student decides to continue on to higher education. The maximum period of enrollment is 4 semesters. There are four courses of study.

A certificate of completion is awarded to students who have been enrolled in the program for at least one year and have acquired 26 credits.

A. Graduate School Preparatory Course:

This course is designed for international students who wish to enter graduate school to acquire the Japanese language skills necessary for studying in graduate school and to learn necessary specialized terminology.

(It is preferable for applicants to have passed JLPT N1).

B. University Transfer Course

This course is designed for international students to acquire the Japanese language skills necessary to transfer into the third year of university as well as learn necessary specialized terminology for their majors. (It is preferable for applicants to have passed JLPT N2).

C. University Preparatory Course

This course is designed for international students who wish to enter a university in their first year of study, with the goal of acquiring Japanese language and other academic skills at the university entrance examination level, as well as achieve a high score on the Examination for Japanese University Admission for International Students (EJU) and JLPT N1.

D. Special Course for Japanese Language Study:

This short-term course is designed for those who are currently enrolled in a university or graduate school and wish to study Japanese for research purposes in Japan (graduate school students are required to submit a research plan).

The main features of this Institute

- ① Applicants may specialize in any field of higher education.
- ② We provide not only study guidance, but also interview practice, submission of documents, and other guidance for higher education.
- ③ Students can take courses at J. F. Oberlin University and Graduate School and receive official transcripts. Credits earned may be recognized if the student subsequently enrolls in a degree program at the University. *Subject to certain conditions. Students can use on-campus facilities and equipment in the same way as university students.
- ④ Opportunities to interact with undergraduate and graduate students and international students at international camps and other events.

3. Number of Applicants and Application Requirements

(1) Number of applicants

60 students (120 students per year in spring and fall)

(2) Application Requirements

- ① Applicants must have completed 12 years of study in a foreign country and be at least 18 years of age at the time of admission to the university, or hold an International Baccalaureate, Abitur, Baccalaureate or GCEA level foreign university entrance qualification, and have passed an academic certification examination equivalent to completion of 12 years of study.
(Please contact us individually as circumstances differ from country to country, such as designated period of study, etc.)
- ② Japanese language proficiency must be equivalent to JLPT N3 or higher (*).
- ③ Applicants must have sufficient motivation to study for the purpose of pursuing higher education or research.
- ④ The period of enrollment at other Japanese language institutions in Japan must not exceed one year prior to enrollment at this Institute.
- ⑤ Applicants currently studying at another Japanese language institution in Japan must have an attendance rate of 80% or higher.
- ⑥ The applicant must have the ability to pay the expenses necessary for studying in Japan.
- ⑦ Have no history of non-issuance of Certificate of Eligibility.
- ⑧ Applicants must not have graduated from a vocational school, university, or graduate school in Japan. (Please contact us if you graduated from a Japanese high school)

* Obtained at least one of the following.
Exams taken within the last two years are preferred.

Test	Qualification
JLPT	N3
JLPT	Took N2 and scored 54 or higher
EJU Japanese (excluding description)	150 or higher
J.TEST	Level D-E 500 or higher
JPT	430 or higher
NAT-TEST	Level 3
JLCT	JCT3

4. Application Documents

No.	Application Documents	○ All applicants △ Applicable applicants only		Submission Method	Japanese Translation	Notes
		With Student Visa	With Student Visa			
1	Photo	○	○	Jpg	-	Please submit a ID photo taken within the last 3 months. (Height 4cm x Width 3cm, upper-body, facing forward, no hat, plain white background)
2	Resume / Personal History	○	○	Online Entry	-	Please fill in referring to the sample.
3	Statement of Purpose for Study (Form 1)	○	○	PDF	-	Please print out the prescribed form from the application guidelines and complete it. Write approximately 500-600 words in your own handwriting, specifying details such as why you want to study in Japan, why you chose the Bekka program, your plans after completion, history or background of studying Japanese.
4	Bekka Questionnaire	○	○	Online Entry	-	Please fill in referring to the sample.
5	Application for Certificate Eligibility by Proxy (Form 2)	○	○	PDF	-	Please print out the prescribed form from the application guidelines and complete it. The applicant's signature must be handwritten.

6	Academic Transcript of the Last School Attended	○	○	PDF	Required	Please submit a certificate showing grades and credits for all academic years and subjects. *If you have past study abroad experience in Japan (less than 1 year), please also submit attendance and transcript certificates from that Japanese school.
7	Graduation/Completion Certificate (or Expected Graduation Certificate) of the Last School Attended	○	○	PDF	Required	If you are currently enrolled in high school and submitted an expected graduation certificate, please submit a copy of your diploma or official graduation certificate after graduation.
8	(Only for graduates/students from Mainland China) Credentials Verification Reports	△	△	PDF	Required	Please issue the Credentials Verification Report via "Center for Student Services and Development, Ministry of Education (CSSD / CHSI)" (https://www.chsi.com.cn/). *English or Japanese translation is acceptable.
9	Score reports for JLPT, J.TEST, NAT-TEST, EJU, JPT, etc.	○	○	PDF	-	Please upload a clear scan of the pass/fail result certificate. Tests taken within the last 2 years are preferred.
10	Copy of Passport	○	○	PDF	-	Please submit a scan of the photo page (open spread) of a valid passport. *If you have previously entered Japan with a "Student" visa, also submit copies of the residence status sticker and entry/exit stamp pages. *If you do not have a passport, please obtain one as soon as possible as it is required for proxy COE application.

11	Copy of Residence Card (Only for valid Residence Card holders living in Japan)	-	○	PDF	-	Please submit a scan of both front and back sides of your valid Residence Card.
12	Certificates of Enrollment, Transcript, and Attendance Rate from Japanese Language Institution (Only for valid Residence Card holders attending a Japanese language school in Japan)	-	○	PDF	-	Please submit scans of each certificate. Applicants with an attendance rate below 80% are not eligible to apply.
13	Letter of Financial Support (Form 3)	○	○	PDF	-	Please print out the prescribed form from the application guidelines and complete it. The financial sponsor's signature must be handwritten. *Please refer to the sample sent via email after entry. Specify the payment method according to your family's status.
14	Certificate of Family Relationship / Kinship	○	○	PDF	Required	Please submit an official certificate issued by a public authority. *It must prove the relationship between the applicant and the financial sponsor.
15	Certificate of Bank Balance	○	○	PDF	-	Please submit a bank balance certificate of the financial sponsor showing an amount equivalent to 1.5 to 2 million JPY. *A freeze period of 6 months to 1 year is recommended.

<Notes>

- **Scanned Copies:** Please scan original paper documents into PDF format. Data attachment is sufficient at the time of application, but original documents may be required later, so please keep them safe.
- **Non-refundable:** Submitted documents will not be returned regardless of the selection results.

- **Validity:** Certificates must be issued within the last 3 months and written in your native language.
- **Additional Documents:** Depending on nationality/region, additional documents may be requested after application and fee payment (e.g., family list of financial sponsor, proof of family composition, certificate of employment, tax/income certificates for the past 3 years, proof of fund formation process for the past 3 years, etc.).
- **Required Information:** Certificates must be originals containing the issuing institution's name, department, address, phone number, and issuer's name.
- **Translation:** For documents in languages other than Japanese, please attach a Japanese translation (free format, translator not specified).

5. Payment of Application Fee and Tuition Fee

Application Fee	JPY 15,000
Student Service Fee	JPY 30,000
Admission Fee	JPY 100,000
Tuition (1 semester)	JPY 250,000

Payment of the application fee and tuition must be made by credit card. The application fee is paid at the time of application and other fees will be informed separately at the time of admission.

Only the tuition fee will be refunded if the student completes the declination procedure by March 19, 2027.

The enrollment fee and student service fee is not refundable under any circumstances even if the Certificate of Eligibility or visa is not issued. If a student must withdraws after the Certificate of Eligibility is issued, tuition will be refunded after the procedure.

6. How to Apply

<Note> All documents must be submitted for the online application. Please prepare the documents listed in "4. List of Application Documents" before starting the application process.

Please enter the application form, submit the documents, and pay the application fee from the "Internet Application" page on the homepage. Please make sure to confirm the details of your application before making payment.

7. Selection Procedure and Notification of Results

However, interviews may not be necessary as a result of the document screening.

We are unable to respond to particular questions regarding the screening results.

Successful applicants will be notified by e-mail which will also include the "Admission Procedure Guidelines" as an attachment.

8. Certificate of Eligibility

In order to enter Japan as an International student, it is necessary to obtain a "Student" visa. Our Institute will act as your representative and apply for the issuance of a "Certificate of Eligibility" to the Immigration Service Agency of Japan on your behalf. It takes two to three months from the time of application to receive the "Certificate of Eligibility. The applicant will be notified of the result of the application.

After receiving the "Certificate of Eligibility," the applicant applies for a visa at the Japanese Embassy or Consulate General of Japan in the country or region where he/she resides.

9. Enrollment Procedures

Information regarding the payment of tuition and fees, as well as other procedures required prior to enrollment, will be sent to eligible applicants by email. If you were expected to graduate from high school at the time of application, please submit a copy of your "Graduation/Completion Diploma" or "Certificate of Graduation/Completion" promptly after graduating.

Contact

Institute for Japanese Language and Culture
J. F. Oberlin University
Website : https://www.obirin.ac.jp/japanese_extension/
Email : rywx@obirin.ac.jp

Address: 3-23-1, Hyakunin-cho, Shinjuku-ku, Tokyo, Japan 169-0073

(様式 1)

桜美林大学日本言語文化学院(留学生別科)

受験番号

JEX

記入不要

氏名

就学理由書

桜美林大学日本言語文化学院（留学生別科）

在留資格認定証明書代理申請願

私は海外在住のため、桜美林大学日本言語文化学院（留学生別科）入学における留学ビザ取得に必要な「在留資格認定証明書」の申請を、私自身が日本で行うことができません。つきましては代わりに桜美林大学日本言語文化学院（留学生別科）に同証明書の申請手続きを依頼します。

依頼にあたって、以下の各項の内容については了承いたします。

1. 申請の結果に関わらず、提出した書類の返還を求めません。
2. 提出した書類に不備・不足のあった場合、代理申請が行われなくても異議申し立てをしません。
3. 出入国在留管理庁から「在留資格認定証明書」が交付されない場合、桜美林大学日本言語文化学院（留学生別科）に責任を求めません。
4. 「在留資格認定証明書」の交付が遅れ、授業に出席できなかった場合、補講で代替することを了承し、学費の返還は求めません。

年 月 日

出願者氏名（署名） _____

経費支弁書

桜美林大学長 殿

国籍：

学生氏名：

生年月日： 年 月 日 生 (男・女)

私は、このたび上記の者が日本国に 在留中／入国した場合 の経費支弁者になりましたので、
下記のとおり経費支弁の引受け経緯を説明するとともに経費支弁について証明します。

記

1 経費支弁引受けの経緯

(申請者の経費支弁を引受けた経緯及び申請者との関係について具体的に記載してください。)

2 経費支弁の内容

私、 は、上記の者の日本国滞在について、下記のとおり経費支弁することを証明します。

また、上記の者が在留期間更新許可申請の際には、送金証明又は本人名義の預金通帳（送金事実、経費支弁事実が記載されたもの）の写し等で、生活費等の支弁事実を明らかにする書類を提出します。

- | | | |
|-------------------------------------|------|-----------|
| (1) 学費 | 半年ごと | 250,000 円 |
| (2) 家賃・生活費 | 月額 | 円 |
| (3) 支弁方法 (送金・振込み等支弁方法を具体的に書いてください。) | | |

年 月 日

経費支弁者

住所：

電話：

氏名 (署名)：

学生との関係：